

## Installation Instruction for Venetian Blinds

### Tools required:

Measuring Tape, Level, Power Drill / Drill Bit, Screw Driver, Pencil, Step Ladder.

### Before Installation:

- Read the entire instruction sheet.
- Match the blinds with the appropriate window(s).
- Determine what fasteners are required (only wood screws are included).
- Make sure you have the right tools and mounting hardware.
- For (inside) mount, check if mounting surface is level. If not level you require shims in order to mount properly (not included).
- For (outside) wall mount where the shade will be mounted directly above the window molding, check if the window molding protrudes more than 1/2" from the wall. If this is the case you will need spacers behind the brackets (included if ordered with the shade). If no spacers were included with your order, a small piece of wood mounted behind the bracket will work just fine (make sure to pre-drill to prevent it from splitting!).
- For very wide windows you may need assistance!

### Mounting hardware included:

- End Brackets (Left and Right)
- Center Support Bracket (for wider blinds)
- Wood Screws
- Valance clips
- Spacers (if ordered with the shade)



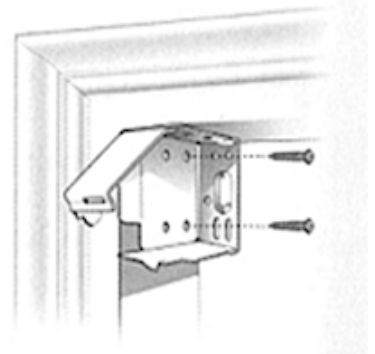
End Mount Brackets



Center Support Brackets

### Inside Mount:

1. Open the front of the bracket (push the bottom of the bracket to release the locking mechanism) and mount in the corners according to diagram.
2. Put the blind into the brackets and close the front.
3. If the blind came with one or more center supports, put a pencil mark to mark the bottom of the head rail at a place where the center support(s) will not interfere with any ladder string coming out of the head rail. Then take the blind out of the end brackets and mount the center support(s) at the spot(s) you marked.
4. Hook the valance clips onto the front of the head rail evenly spaced, then put the blind into the brackets and close the end bracket securely.

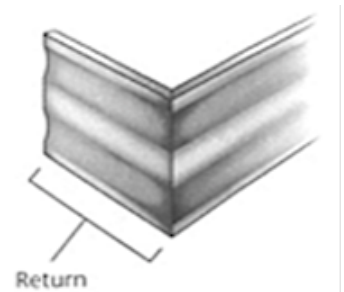
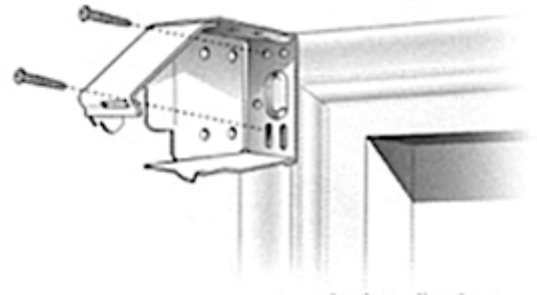


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5. Lower the blind and raise it again to make sure everything is working properly. It is possible, that while handling the blind for mounting a ladder string or cord gets caught on something inside the head rail, so it is better to check before the valance is put on.
6. Center the valance over the head rail and snap the valance into place by hooking the clips in the groove on the back, top first. Do not use force.
7. If your blind came with a wand control, push the sleeve on the wand tilter up, hook the wand on, then lower the sleeve.

## Outside Mount:

1. Hold the blind up to the window at the place where you planned to mount it and make sure it is centered. Put a pencil mark to mark the end of the head rail on each side (you may need assistance!)
2. For wall mount above the window casing: if the window molding protrudes more than  $\frac{1}{2}$ " from the wall, spacers are required to be mounted behind the brackets so the window molding does not interfere with the operation of the blind (see: *Before Installation*).
3. Open the front of the bracket (push the bottom of the bracket to release the locking mechanism) and mount the brackets according to the pencil marks.
4. Put the blind into the brackets and close the front latch of the end brackets.
5. If the blind came with one or more center supports, put a pencil mark to mark the bottom of the head rail at a place where the center support(s) will not interfere with any ladder string coming out of the head rail. Then take the blind out of the end brackets and mount the center support(s) at the spot(s) you marked. Put the blind back into the brackets.
6. Lower the blind and raise it again to make sure everything is working properly. It is possible, that while handling the blind for mounting a ladder string or cord gets caught on something inside the head rail.
8. Attach the valance returns to the valance by pushing the L-shaped inserts into the groove at the back of the valance and the returns.
9. Hook the valance clips onto the front of the head rail evenly spaced, then center the valance over the head rail and snap it into place by hooking the clips in the groove on the back, top first. Do not use force.



## Child-Safety & Strangulation Hazards:

1. Keep the cords out of reach of children. Use a cord cleat to tie cords.
2. Do not tie cords together in a knot (it creates dangerous loops).
3. The cord stops on the lift cords need to be situated **no more than 2" below the head rail** when the blind is fully lowered in order to prevent a child to put his/her head through the slats and get strangled.

